



Office of the Vice Provost for Educational Equity

[www.equity.psu.edu](http://www.equity.psu.edu)

## Terminology Resources:

Penn State's Department of University Publications maintains the Visual and Editorial Standards Web site <http://www.publications.psu.edu> as a resource for faculty and staff. This site includes information about the University's Editorial Style Manual, which follows The Chicago Manual of Style. Information about ethnic group designations as recommended by the Commission on Racial/Ethnic Diversity can be found at [www.publications.psu.edu/editorial\\_style/index.html#Ethnic\\_Group\\_Designations](http://www.publications.psu.edu/editorial_style/index.html#Ethnic_Group_Designations)

The online resources listed below may also provide helpful information and terminology guidelines as developed by their respective journalism associations. Please check frequently for updated or supplemental materials; however, please be advised that none of these materials are intended to replace Penn State's publication and editorial policies.

### **Asian American Journalists Association**

"This revised handbook continues AAJA's legacy of leadership in the journalism industry and the Asian American community. Much of our work involves shedding light on America's invisible minorities. As chroniclers of history, we bear responsibility for making sure stories about our community are told fairly and with context, without any trace of racism, bias or stereotypes."

[www.aaaja.org/resources/apa\\_handbook/2000aaaja\\_handbook.pdf](http://www.aaaja.org/resources/apa_handbook/2000aaaja_handbook.pdf)

### **Council of National Journalism Organizations (CNJO) – List of Journalism organizations**

[www.ire.org/cnjobinder/cnjo.pdf](http://www.ire.org/cnjobinder/cnjo.pdf)

### **Harvard Divinity School**

"This guide is designed to help editors and reporters identify knowledgeable specialists who can comment on, and answer questions about, a broad range of religious and ethical issues."

[www.hds.harvard.edu/news/media\\_guide/index.html](http://www.hds.harvard.edu/news/media_guide/index.html)

## **National Association of Black Journalists**

“NABJ is an association of journalists, students and media-related professionals that provides quality programs and services year-round to benefit black journalists worldwide.”

[www.nabj.org/index.php](http://www.nabj.org/index.php)

## **National Association of Hispanic Journalists**

“This comprehensive first edition of the Manual de Estilo is an expert guide on grammar, the proper use of titles and other style questions, common problems with intonation and pronunciation on the air, and the tricky craft of translating stock market terms and government jargon in a predominantly English U.S. environment.” (\$14.95)

[www.nahj.org/nahjproducts/nahjproducts.shtml](http://www.nahj.org/nahjproducts/nahjproducts.shtml)

## **National Center of Disability Journalism** (Must register to use this resource)

“The style guide is a work in progress, a living document. New words will be added and updates will be made as we both grow and language changes.”

[www.ncdj.org/styleguide.php](http://www.ncdj.org/styleguide.php)

## **National Lesbian and Gay Journalists Association**

“‘Gay marriage’ or ‘marriage rights for same-sex couples?’ Is there anything wrong with referring to an “alternative lifestyle?” Is using the word “queer” ever acceptable? NLGJA's Stylebook Supplement on LGBT Terminology answers these questions and complements other stylebook resources.”

[www.nlgja.org/resources/stylebook\\_english.html](http://www.nlgja.org/resources/stylebook_english.html) (english version)

[www.nlgja.org/resources/stylebook\\_spanish.html](http://www.nlgja.org/resources/stylebook_spanish.html) (spanish version)

## **South Asian Journalists Association** (SAJA.org)

“SAJA Stylebook for Covering South Asia & the South Asian Diaspora A work in progress from the South Asian Journalists Association”

[www.saja.org/stylebook.html](http://www.saja.org/stylebook.html)

[www.saja.org/resources/stylebook.html](http://www.saja.org/resources/stylebook.html)

## **Center on Integration & Improvement of Journalism Newswatch Diversity Style Guide**

“For a compilation of style guides with the help of the Asian American Journalists Association, the National Association of Black Journalists, the National Association of Hispanic Journalists, the National Lesbian and Gay Journalists Association, the Native American Journalists Association, the National Center on Disability and Journalism, the South Asian Journalists Association, and "100 Questions and Answers About Arabs: A Journalist's Guide" by the Detroit Free Press:”

[www.cijj.org/newswatch?id=162](http://www.cijj.org/newswatch?id=162)

[www.cijj.org/newswatch/?news\\_section\\_id=16](http://www.cijj.org/newswatch/?news_section_id=16)

[www.cijj.org/publications\\_media/20050321-133409.pdf](http://www.cijj.org/publications_media/20050321-133409.pdf)