



**REQUEST FOR EVALUATION OF EXTRAINSTITUTIONAL TRAINING PROGRAMS**

**INSTRUCTIONS:** Please complete this form and return it to the above address. A recording fee will be charged if the coursework evaluated yields transferable credit.

**NOTE:** A student must be in degree status or have enrolled and completed at least one course of three credits at Penn State before any credit awarded through this evaluation appears on the transcript.

Name \_\_\_\_\_  
last first middle

Address \_\_\_\_\_  
street

\_\_\_\_\_ city state zip

Phone number \_\_\_\_\_  
(area code)

Signature \_\_\_\_\_

Social Security Number \_\_\_\_\_

Date of birth \_\_\_\_\_ Sex \_\_\_\_\_  
month/day/year M/F

Currently Enrolled As  
 \_\_\_\_\_ Degree student \_\_\_\_\_ college \_\_\_\_\_ major  
 \_\_\_\_\_ Provisional  
 \_\_\_\_\_ Non-Degree

Date \_\_\_\_\_

**CHECK ANY THAT APPLY:**

- AP COLLEGE BOARD ADVANCED PLACEMENT COURSES**  
 Please arrange for your official grade reports to be sent directly from the Educational Testing Service to the Penn State Undergraduate Admissions Office (Code #2660).  
 To request official grade reports:  
**WRITE:** AP Exams, P.O. Box 6671, Princeton, NJ 08541-6671  
**OR CALL:** (609) 771-7300; ask for an AP advisor
  
- CLEP COLLEGE LEVEL EXAMINATION PROGRAM**  
 Please arrange for your official score reports to be sent directly from the Educational Testing Service to the Penn State Undergraduate Admissions Office (Code #2660).  
 To request official score reports:  
**WRITE:** CLEP, P.O. Box 6600, Princeton, NJ 08541-6600  
**OR CALL:** (609) 951-1026
  
- EDUCATION EXPERIENCES IN THE ARMED SERVICES**  
 Please attach a copy of your notice of separation (DD 214) or copies of any additional military documentation (DD 295, Certificates of Completion, AARTS transcript, Community College of the Air Force transcript) to this form and return it to the above address.  
**NOTE:** Please provide detailed information about your service school training on the reverse side of this form.
  
- PONSI PROGRAM ON NONCOLLEGIATE SPONSORED INSTRUCTION**  
 Please request an American Council on Education transcript to be sent directly to the Penn State Undergraduate Admissions Office.  
 To request a transcript:  
**WRITE:** Registry of Credit Recommendations, American Council on Education,  
 One Dupont Circle, Washington, DC 20036  
**OR CALL:** (202) 833-4290; ask for a PONSI Advisor

REQUEST FOR EVALUATION OF EDUCATION EXPERIENCES IN THE ARMED SERVICES

Please complete both sides of this form and return it to the Undergraduate Admissions Office.

CHECK ONE or BOTH

I am requesting the granting of exercise and sport activities and health education credits on the basis of basic training.

I am requesting evaluation of educational experiences in the ARMED SERVICES (service school course). Please fill out one form below for each service school course completed.

1. Exact course title (*do not abbreviate*) \_\_\_\_\_

2. Service branch offering the course:  Air Force  Department of Defense  
 Army  Marine Corps  
 Coast Guard  Navy

3. Name of service school attended: \_\_\_\_\_

4. Location (installation, state): \_\_\_\_\_

5. Length of course (*in weeks*): \_\_\_\_\_

6. Dates of attendance: From: \_\_\_\_\_ To: \_\_\_\_\_  
day/month/year day/month/year

7. Official military course number: \_\_\_\_\_

8. Please give some indication of subjects studied in course: \_\_\_\_\_

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2. Service branch offering the course:  Air Force  Department of Defense  
 Army  Marine Corps  
 Coast Guard  Navy

3. Name of service school attended: \_\_\_\_\_

4. Location (installation, state): \_\_\_\_\_

5. Length of course (*in weeks*): \_\_\_\_\_

6. Dates of attendance: From: \_\_\_\_\_ To: \_\_\_\_\_  
day/month/year day/month/year

7. Official military course number: \_\_\_\_\_

8. Please give some indication of subjects studied in course: \_\_\_\_\_

1. Exact course title (*do not abbreviate*) \_\_\_\_\_

2. Service branch offering the course:  Air Force  Department of Defense  
 Army  Marine Corps  
 Coast Guard  Navy

3. Name of service school attended: \_\_\_\_\_

4. Location (installation, state): \_\_\_\_\_

5. Length of course (*in weeks*): \_\_\_\_\_

6. Dates of attendance: From: \_\_\_\_\_ To: \_\_\_\_\_  
day/month/year day/month/year

7. Official military course number: \_\_\_\_\_

8. Please give some indication of subjects studied in course: \_\_\_\_\_

NOTE: If you have additional service school training, please list on a separate sheet and attach.