



PennState

**Request for SFM Sponsored Faculty
Development Support Funds**

Download the fillable PDF form, complete, and return to:

Senior Faculty Mentors by way of email

seniorfacultymentr@psu.edu

Your completed form must be typed

Name: _____ Title: _____

College: _____ Office Address: _____

Phone: _____ Rank: _____

Nature of the proposed activity: (Please be specific): present a paper; visit library or laboratory; participate in a symposium or professional meeting; present a seminar, publication of research, etc.

List Title of Paper, Symposium, Presentation, or Publication: _____

Date(s) of Activity: _____

Location or Sponsor of Activity:

City _____ State _____ Country _____

Professional Benefits Expected: (check or complete as appropriate):

- ☐ increased expertise or demonstration of expertise in the area of _____
- ☐ contacts with professional colleagues
- ☐ advice on a research project
- ☐ contacts with potential sources of research, development, and programmatic support
- ☐ other (specific) _____

Funds Requested (Not to exceed \$750 for travel and presentations or \$2,000 for subvention fees): _____ **To cover (Specify):** _____

Matching Funds (if any): _____ **Source:** _____

Endorsement by Department/Program Head if a Co-sponsor. Co-sponsorship is typically required for travel and presentation support.

Signature Date: _____

Print or Type Name

Address

Signature of Applicant: _____ **Date:** _____

PLEASE NOTE: An abstract of your paper/symposium/presentation must be submitted to Daniela Saraka dzs6241@psu.edu within thirty (30) days following the completion of the proposed activity as it may be posted on the Senior Faculty Mentor website.

FOR OFFICE USE:

o AMOUNT APPROVED _____ DATE _____ SIGNATURE _____

o DISAPPROVED _____ DATE _____ SIGNATURE _____